



November 2021

Dear Parent/ Carer

PARENT GOVERNOR ELECTIONS ST JOSEPH'S CATHOLIC ACADEMY

Nominations are required for 1 Parent Representative to the Local Governing Committee of the above-mentioned Academy to serve 4 years from 1 January 2022

As a parent/carer you are eligible* to: -

- (a) **STAND** for election to the Local Governing Committee. **You will need to contact the Academy to obtain a copy of the nomination booklet** and complete it within the timescales detailed below.
- (b) **NOMINATE** or second other parents of pupils at the Academy.
- (c) **VOTE** in an election, should one be necessary.

The timetable for electing the new Parent Governor is as follows :-

- Nomination booklets will be available **upon request** from the Academy from **MONDAY 22 NOVEMBER 2021**.
- Completed nomination booklets are to be returned to the Head Teacher by **NOON ON FRIDAY 26 NOVEMBER 2021**
- If there are more nominations received than there are vacancies, **ELECTIONS** will be held commencing **MONDAY 6 DECEMBER 2021**. (Details of any election will be sent later, if appropriate).
- The results of the election will be declared by **17 DECEMBER 2021**.

* Information concerning qualifications and disqualifications from standing for election may be found on the nomination form.

Yours sincerely

C. Henderson

Mrs C. Henderson

Governors Support and School Admissions Manager