

St Joseph's Catholic Academy

A Leading Edge Technology & Applied Learning College
Mill Lane, Hebburn, Tyne and Wear, NE31 2ET
Telephone: 0191 428 2700



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Fax: 0191 428 4053

Headteacher: Mr P Mitchell
Chair of Directors: Mrs G Kilgour

15th July 2020

Dear Parent/Carer,

Re- Opening of School: September 2020

As we come to the end of another school year, I would like once again to thank you for your continued support in what has been a period of great challenge for all of us. The closure of schools for most students since the end of March has led to different ways of working for all staff and students. You will be aware that the Government has announced that all students, in all year groups, will return to school full-time from the beginning of the Autumn Term. We are delighted to be welcoming back all our students and look forward to seeing them all in September.

The Government has also provided guidance for schools to follow in order to plan for the safe return of all students. As I am sure you will appreciate, a significant amount of work is required to put in place the appropriate interventions and adaptations to enable us to reopen safely. Our priority, as always, will be to provide as safe an environment as possible to minimise any risk for both staff and students.

We have introduced a series of temporary systems to ensure everyone remains safe and it is important you and your child are aware of these new measures. Please find enclosed the following documents to read through with your child:

- Covid-19 Student Protocol
- Behaviour Policy with Covid-19 Addendum

In addition, we have also updated our risk assessment which can be viewed on our website in the 'School Life' menu in the 'Covid-19' section (where we will continue to upload any further information as required should the situation change either regionally or nationally).

Staggered Return Dates:

In order to provide our students with the best possible start to the new term and introduce them to the new procedures we are putting into place, we will be operating a staggered start to the first week back as detailed below.

Monday 7th September	Staff INSET
Tuesday 8th September	Year 7 and Year 12 students only
Wednesday 9th September	Year 7, Year 11 and Year 13 students only
Thursday 10th September	All students in school Years 7-13

School Day Timings:

- Our school day timings remain as usual: students will be expected to arrive by 8.40am and the school day will finish at 3:00 pm.
- In order to safeguard students in Years 7-11 please be aware students **cannot** be on site any earlier than 8.30am.
- Sixth-Form students **cannot** be on site any earlier than 8.45am.

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Behaviour Expectations:

It is important that parents are aware that teachers are in the position of parents/carers whilst students are in school. It is essential students follow the Student Protocol and our Behaviour Policy to ensure the safety of students, staff and their families. If at any time students fail to follow the Student Protocol or acts in a manner that jeopardises the culture of the school or the safety of others, they will be required to be collected immediately.

Contact Details:

If your child is unwell or we need to contact you regarding behaviour it is vital school has the correct contact details and those of two other emergency contacts.

Please make sure that your contact details are up-to-date and where you might be unavailable due to work, you have provided the contact details of another trusted adult. If you need to update us: please email: office@stjosephs.uk.net

We have a number of new staff joining our school community in September and I'd like to take this opportunity to share some key appointments with you.

Appointments for September:

Headteacher (permanent appointment)	Mr P. Mitchell
SENCO	Miss R. Donnelly
Curriculum Leader Maths	Mrs A.M. Whyte
Curriculum Leader MFL	Mrs G. Musgrave
Assistant Head of Aidan House	Ms L. McVay
Assistant Head of Cuthbert House	Miss. B. Bradbury

Finally, on behalf of all staff and Governors, I would like to take this opportunity to wish you and your families a safe and enjoyable summer.

Take care and God Bless.

Mr P. Mitchell

Headteacher